

Mundy Road Elementary School

PAC Meeting Agenda

May 22, 2024

7pm - AGM (Annual General Meeting)

In Library

Present: Tara Main, Karli Childerhose, Danielle Ciavarro, Jennifer Lowther, Rosey Manhas, Samantha Cohene, Amy Jaeggel, Ina Fung, Kindra Middleton, Nadia Nashlenas, Jennifer Fernandes, Josh Whitton, Sarah Ng, Shannon McGeehan

Meeting called to order: 7:05

Land Acknowledgement - done by Shannon

Adoption of Agenda -

Quick change to remove mundy family supportive gift basket off the agenda. Something will be arranged and will let everyone know.

Motion: Amy Second: Sam

Approve & Adopt Previous Meeting Minutes - Motion: Jenn F Second: Amy

Welcome and Introductions

Guest - Rosie, DPAC president came to support us in running the appropriate/formal election process.

All others introduced themselves.

2024-2025 PAC Elections:

1. Chairperson

- a. Nominees: Josh Whitton and Tara Main (both accept to co-chair or chair)
- b. No other nominees, no objections; Josh and Tara are elected as co-chairs.

2. Treasurer

- a. Nominees: Sara Ng (accepted as co-treasurer), Sam Cohene (accepted as co-treasurer)
- b. No other nominees, no objections; Sara and Sam are elected as co-treasurer

3. DPAC

- a. Nominees: Amy Jaeggle (accepted)
 - b. No other nominees, no objections; Amy is elected as DPAC representative
4. Secretary
 - a. Nominees: Mallorie Sander
 - b. No other nominees, no objections; Mallorie is elected as secretary
5. Online Ordering administrator
 - a. Nominees: Jenn F (accepted)
 - b. No other nominees, no objections; Jenn F is online ordering administrator
- 6. Hot lunch coordinator**
 - a. Nominees: Danielle (accepted)
 - b. No other nominees, no objections; Danielle is elected as hot lunch coordinator
7. Safety Coordinator
 - a. Nominees: Jenn L and Kendra as co-coordinators (accepted)
 - b. No other nominees; Jenn and Kendra are elected
8. Emergency Preparedness Coordinator
 - a. Nominees: Karli (accepted)
 - b. No other nominees; Karli is elected
9. Fundraising coordinator
 - a. Nominations: Ina (accepted)
 - b. No other nominations, Ina is elected
10. Volunteer Coordinator
 - a. Nominations: Clara
 - b. No other nominations, no objections; Clara is elected
11. Social Coordinator
 - a. Nominations: Ana (accepted)
 - b. No other nominations, Ana is elected
12. Member at Large (part of the executive but not in a specific role)
 - a. Nominations: Nadia, Shannon (no limit to numbers)
 - b. No other nominations; no objections: Nadia and Shannon are elected as members at large

There were no ballots, so no need to have a motion to destroy the ballots.

Chairperson's Report (Clara Fogliato/ Shannon McGeehan):

- Vote - 2024/25 PAC Executive
- Vote - 2024/25 Budget
 - Provided printed copies of the budget to review
 - Discussion:
 - last year we made more at movies nights, why so low? The budget is an estimate and based on average from last few years
 - Is there a contingency fund? Yes we have a healthy budget, reviewed treasurer report for transparency. (\$46K in our accounts)

- Is there no event in Nov/Dec intentionally? Yes because that is when they do xmas market
 - For incoming parents, they would have same access as all parents as they are posted on the school website
 - VOTE to approve, all in favor; budget is approved (7:51pm)
- Gaming Update
 - Sam and Shannon will sort out the gaming grant issues before Jun 30th.
- Mundy Family Supportive Gift Basket

Principal's Report (Deana McLean):

- Thank you for staff appreciation day
- Held a few spirit days
- Mr Porter is running bike club
- Track and Field meet was yesterday. High jump was canceled; kids had a good time despite the weather
- Strong Start update - had not had a budget increase in years, so they are closing some programs and moving others; mundy has been chosen to keep am session and will add a pm program (yvonne in am and Jen in pm). Some of the decision is budget, and some is based on space restrictions.
- Next year calendar - most dates for next school year have been put in the school calendar and **parents can subscribe to the calendar**. School Pro-D days will be Mon Jan 27 and Fri May 16th. 4 early dismissal sept 18-19 (welcoming conversations) and April 30-May 01 for student lead conferences.
- School values - showed word cloud of what teachers brought up - "who are the mundy road falcons?"; want to have students feel that sense of belonging and school pride (school identity)
- Upcoming events:
 - Connecting to kindergarten May 23
 - Fun Day Jun 14 (school for am and mundy park for pm)
 - Gr 5 to cultus lake Jun 21
 - Gr 5 leaving Jun 27 @ 11am.
 - Last day of school has noon dismissal (Jun 27)

Treasurer Report (Samantha Cohene):

- 2024/25 Budget
- General account \$29,528.82
- Computer account \$15,950.82
- Rainy day account \$511.55

DPAC (Amy Jaeggler):

- Anti-Racism in SD43- Wendy Yu, District Principal of Diversity and Anti-Racism (for middle and high school right now)
- How can we talk to our kids: talk to kids so work doesn't educate them; model inclusive behaviour; encourage critical thinking; emphasize empathy
- How to support your child: validate feelings; teach responses; seek support; promote self confidence; foster open communication
- DPAC General meeting to be held Wednesday, May 29 at 7:30 at Winslow Centre; Executive Members to be voted in, so please put your nomination forward if you are interested

Online Ordering Administrator (Nadia Nashlenas):

-Current schedules on hotlunches.net are Term 3 lunch and treat days, emergency preparedness and Neufeld's Fundraiser (link only)

-Invoice has been generated for next year. Amount owing is \$236.25.

-Accounts will be deleted at the end of next month. Only 1 overdue account but it is a school account so will likely be resolved soon.

Hot Lunches (Danielle Ciavarro):

On fun day will do pizza for everyone.

Last hot lunch day is wed 12th; any leftover snacks will be available for sale on the fun day.

We purchase popcorn in bulk and it lasts years, but will expire in August. On the last wednesday of the year, everyone in the school will get popcorn for free to use it up and ensure it doesn't go to waste.(Jun 26)

Safety Coordinators (Jennifer Lowther/Jennifer Fernandes):

West Wall Mural:

Option 1: Mr. D (teach at Mundy); Artist fees: \$1400 plus supplies: \$670 + tax = \$2070 (plus tax). Could be completed this summer

Option 2: Hire an artist: Jayna ([Jayna Berry | Book An Artist](#)) about \$1000 (not clear what potential costs may be in addition to artist fees)

Option 3: temporary banner

Location options: Upper floor between two windows, or dark blue wall above existing mural but facing west.

Discussion to possibly do two projects - mural and a canvas banner to cover two spots.

In budget:

\$1000 already approved

\$100 from health and safety

\$500 misc

\$500 parent education/family activities

\$1000 outdoor learning/playground

We have \$3100.

Decision - mural is a go, with Mr. Do to complete. Jenn will work with him on the design and get input on final design/location.

- Shannon to get quotes on canvas banners and if we can get one in the budget we will get it this summer to have up in Sept (raising awareness of kids at play, back to school, slow down, etc)
- Josh may be able to seek some donors from Home depot etc for materials like plywood to reduce costs.

Confirmation install by the district for about \$300.

Emergency Preparedness (Jay Hilliker):

😊 Special thanks to Johanna and Savannah Armstrong along with their corporate sponsor KMS Tools! We now have 4 dollies and straps to hold our emergency food/water for quick deploy! (See photo)



Update on Recent Events:

1. The emergency supplies have been consolidated in the GYM supply room (next to kitchen) where they are more easily accessible from inside or outside the building.

2. We discovered a lot of supplies we didn't know we had: to
 - Emergency toilets ×4
 - Shovels, Hard hats, heavy work gloves: ×3
 - Emergency canopy tents and privacy shelters (for toilets)
 - Wool and foil blankets (likely cold/wet weather when we earthquake strikes)

3. There is still a bit to do to finish the consolidation/organization. I will complete this before school-year end.

4. Reminder: for the next emergency person there is an email account with everything they need to continue the work. Password will be shared with incoming PAC Chair(s) and School Principal. mundyroademergencycoordinator@gmail.com

Fundraising (Ina Fung):

- Successful Growing Smiles Fundraiser in April despite some hiccups, pickup day went very well. Thank you Shannon, Sam, Jay and Deb for coming to help out with pickups!
 - Profit was approximately \$400.
- Currently running Neufeld Farms Fundraiser. Last Day to order is Monday, May 27. Delivery is scheduled for Thursday, June 6 at 2:30pm. Need 3-4 volunteers to help at pickup.
 - Currently at \$1000 in sales giving us \$200 profit.
 - Volunteers 2:15pm: Jenn F., Shannon, Sam, Tara

Volunteer Coordinator (VACANT)

Social Coordinator (VACANT)

Member at Large (2) (VACANT)

Merchandising Coordinator (VACANT)

New Business: coordinating next year's PAC fundraisers with gr 5 fundraisers & informing Deana: seeking more coordination between PAC and Gr 5 to streamline communication with the school. Discussion on if Gr 5 committee can be a sub-committee within PAC. Decision to consider options and make a decision at the meeting in September the best way to incorporate this in PAC next year.

Motion to Adjourn: Amy Jaeggle, second Danielle Ciavarro; meeting adjourned 8:54pm.

Next Meeting: June 18, 2024 at 7pm in the school library