

# BOARD OF EDUCATION REGULAR PUBLIC MEETING AGENDA

School District No. 43 (Coquitlam)  
Education Learning Centre

March 7, 2023  
7:00 p.m.

*Our mission is to ensure quality learning  
opportunities for all students of all ages*

## **ACKNOWLEDGEMENT OF TERRITORY**

Trustee Palmer Isaak

Today We acknowledge we are on the ancestral unceded territory of the kʷikʷəłəm (Kwikwetlem First Nation). We thank the kʷikʷəłəm who continue to live on these lands and care for them, along with the waters, and all that is above and below. We acknowledge, with gratitude, this beautiful place where we live, work, play, and learn. All My Relations

## **A. ACCEPTANCE OF AGENDA**

## **B. INTRODUCTIONS**

## **C. DELEGATIONS / PRESENTATIONS**

## **D. EDUCATION**

## **E. APPROVAL OF CONSENT AGENDA (7:05 pm)**

- a) Approval of February 7, 2023, Regular Board Meeting Minutes
- b) Approval of February 21, 2023, Special Regular Board Meeting Minutes
- c) Update on the Administrative Procedures Review (*Page 13*)
- d) Trustee Calendar Planning Report for Information (*Page 14*)
- e) Trustee Reports for Information (*Pages 15-24*)

## **F. RESPONSE TO PREVIOUS DELEGATIONS**

## **G. DISTRICT STAFF REPORTS (7:10 pm)**

- a) Superintendent Patricia Gartland  
  - i) News & Events (10 minutes)  
(*Pages 25-28*)
  - ii) Superintendent's Update (10 minutes)  
(*Verbal*)
  - iii) 2023/24 Student Enrolment Projections (15 minutes)  
(*Pages 29-30*)

**H. UNFINISHED BUSINESS**

- I. QUESTION PERIOD (7:45 pm)** (10 minutes)  
(for questions that relate to agenda items only)
- a) Trustees
  - b) Gallery

**J. NEW BUSINESS (7:55 pm)**

- a) SD43 Education Foundation Appointment  
(Verbal) Christine Pollock  
(5 minutes)
- b) Re-Instatement of School International Travel  
(Pages 31-35) Rob Zambrano  
(15 minutes)

**K. NOTICES OF MOTION**

**L. ITEMS OF TRUSTEE BUSINESS**

- M. QUESTION PERIOD (8:15 pm)** (10 minutes)  
(for questions that relate to agenda items only)
- a) Trustees
  - b) Gallery

**N. ADJOURNMENT (8:25 pm)**

---

**ANNOUNCEMENT**

**Next Public Board Meeting: April 11, 2023 – 7:00 p.m.**

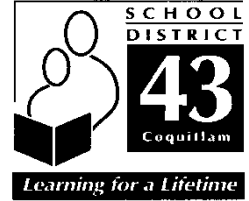
Location: Education Learning Centre

Contacts regarding agenda items: Michael Thomas, Chair – 604-939-9201  
Randy Manhas, Secretary-Treasurer/CFO – 604-939-9201  
Nicole Schenato, Executive Assistant – 604-939-9201

**SCHOOL DISTRICT NO. 43 (COQUITLAM)  
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING  
DISTRICT OFFICE, BOARD ROOM**

**TUESDAY, FEBRUARY 7, 2023**



*Our mission is to ensure  
quality learning opportunities  
for all students of all ages.*

**Chair:** Michael Thomas  
**Vice-Chair:** Craig Woods  
**Trustees:** Jennifer Blatherwick  
Carol Cahoon  
Chuck Denison  
Kerri Palmer Isaak  
Lisa Park  
Christine Pollock  
Zoe Royer

**Regrets:** Nadine Tambellini

**Administration:**

|  |                   |
|--|-------------------|
| Superintendent of Schools/CEO                                      | Patricia Gartland |
| Secretary-Treasurer  | Randy Manhas      |
| Assistant Superintendents  | Carey Chute       |
|  | Gerald Shong      |
|  | Robert Zambrano   |
| Executive Director, Facilities and Planning                        | Ivano Cecchini    |
| Assistant Secretary-Treasurer,<br>Corporate and Financial Services | Nita Mikl         |
| Director of Instruction  | Paul McNaughton   |
|  | Stephen Whiffin   |
| Assistant Director of Communications and<br>Community Relations    | Ken Hoff          |
| Executive Assistant  | Colleen Stavert   |
| Recording Secretary  | Nicole Schenato   |

Michael Thomas, Chair, called the meeting to order at 7:03 p.m.

The Acknowledgement of Territory was expressed by Trustee Cahoon.

**PRESENT**

**CALL TO ORDER**

**ACKNOWLEDGEMENT  
OF TERRITORY**

**ACCEPTANCE OF  
AGENDA**

The Chair asked if there were any additions or deletions to the agenda.

**CAHOON/PALMER ISAAK moved acceptance of the agenda.**

**Question was called.**

**MOTION CARRIED UNANIMOUSLY**

The SLC, DPAC, CUPE, CTA and CPVPA representatives in attendance were recognized. The DLT members in attendance introduced themselves.

Harriette Chang, Real Acts of Caring (RAC) Coordinator & Teacher, Porter Street Elementary, provided a presentation on Real Acts of Caring.

Ms. Chang was joined by Conor Hogan (Simon Fraser University) and students Janine Hu (Port Moody Secondary), Elise Squeo (Porter Street Elementary), and Callum Knowles (Porter Steet Elementary) who spoke regarding the Real Acts of Caring Week activities for 2023.

Board Chair Thomas proclaimed the week of February 13 - 17, 2023, as “Real Acts of Caring Week”.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of January 17, 2023, Regular Board Meeting Minutes
- b) Trustee Calendar Planning Report for Information
- c) Trustee Reports for Information

**CAHOON/PALMER ISAAK moved approval of the consent agenda.**

**Question was called.**

**MOTION CARRIED UNANIMOUSLY**

***A copy of the Trustee Reports is attached to the official minutes.***

There were no responses to previous delegations.

**a) Acceptance of Agenda**

**INTRODUCTIONS**

- a) Partner Group**
- b) DLT**

**DELEGATIONS/ PRESENTATIONS**

- a) Real Acts of Caring Week**

**EDUCATION**

**APPROVAL OF CONSENT AGENDA**

**RESPONSE TO PREVIOUS DELEGATIONS**

Patricia Gartland, Superintendent, provided a report on news and events. The Superintendent elaborated on the many wonderful events that have occurred in January 2023.

***A copy of the Superintendent’s News & Events report is attached to the official minutes.***

Patricia Gartland, Superintendent, provided a district update related to the Deputy Minister’s Bulletin including information about the launch of an anti-racism action plan for K-12 Students, signed agreement between BC Ministry of Education and Child Care and School District 43 as a Provincial Online Learning School (POLS) as well as School District #43 being included in the Forbes top 300 Canadian Employers list and, as such, is able to present itself as a “top employer”.

***A copy of the Superintendent’s Update is attached to the official minutes.***

Rob Zambrano and Caroline Davidson provided a presentation on empowering SD 43 Multilingual/English language learners with the Coquitlam Academic Literacy Framework, District 43 ELL service and support, and the transition to the My Ed BC Annual Instructional Plan (AIP) for ELL students.

Trustee questions and comments the costs of MYED AIP and the funding through the ministry and what districts are using the AIP. AIP is it transferred through districts and interprovincially were responded to. with the influx of students within the district. Align teachers with mentors to help support the learners based on their needs and level. Sharing the annual instructions plans. Inservice sessions for teachers for September 2023 were responded to. Home language was responded to. What training is given to teachers regarding ELL as well as the demographics.

***A copy of the Supporting Multilingual/English Language Learner presentation is attached to the official minutes.***

Nita Mikl, Assistant Secretary-Treasurer spoke to the 2<sup>nd</sup> Quarter Financial Report. The report reflects six months of activity ending Dec. 31, 2022.

**DISTRICT STAFF REPORTS**

**a) Superintendent Report**  
**i) News & Events**

**ii) Superintendent’s Update**

**iii) Supporting Multilingual / English Language Learners**

**i) 2<sup>nd</sup> Quarter Financial Report**

Trustee questions regarding Increases in student enrollment combined with increases in students with unique needs and the challenges by Provincial funding inadequacies and the meaning of a Permanent TTOC were responded to.

***A copy of the 2<sup>nd</sup> Quarter Financial Report 2022/23 memo is attached to the official minutes.***

There was no unfinished business.

At 8:36 pm p.m. the Chair opened the floor to questions.

There were no trustee questions.

A question from the CTA regarding the filled Permanent TTOC positions was responded to.

Randy Manhas, Secretary-Treasurer reviewed Policy 23 – Accumulated Operating Surplus. Previous revision to the policy has ensured alignment with the district’s strategic plan as well as the Ministry of Education and Childcare’s K-12 Public Education Accumulated Operating Surplus Policy. Therefore, staff are not recommending any changes to the policy at this time.

Trustee questions and comments regarding the Accumulated Surplus Policy Review and the totality of length of the policy were responded to.

**CAHOON/PALMER ISAAK moved the acceptance of Policy 23 – Accumulated Operating Surplus.**

Question was called.

**MOTION CARRIED UNANIMOUSLY**

***A copy of the Accumulated Surplus Policy Review memo is attached to the official minutes.***

**UNFINISHED BUSINESS**

**QUESTION PERIOD**

**a) Trustees**

**b) Gallery**

**NEW BUSINESS**

**a) Accumulated Surplus Policy Review**

Nita Mikl, Assistant Secretary-Treasurer spoke to the 2022/23 Amended Annual Budget. A summarized version of the Operational Budget reflected the changes from the Preliminary to the Amended Budget by financial group category. This budget reflects current year changes.

Trustee questions and further clarification regarding Ministry funds, Schedule 4 of the amended budget as well Capital projects were responded to.

**PALMER ISSAK/Pollock moved that the Board of Education hold all three readings of the Annual Budget bylaw.**

**Question was called. MOTION CARRIED UNANIMOUSLY**

**Pollock/Woods moved for the first reading of the Annual Budget bylaw.**

**Question was called. MOTION CARRIED UNANIMOUSLY**

**Cahoon/Palmer Isaak moved for the second reading of the Annual Budget bylaw.**

**Question was called. MOTION CARRIED UNANIMOUSLY**

**PALMER ISAAK/BLATHERWICK moved for the third and final reading and adoption of the Annual Budget bylaw.**

**Question was called. MOTION CARRIED UNANIMOUSLY**

***A copy of the 2022/23 Amended Annual Budget Bylaw memo is attached to the official minutes.***

There were no motions.

There were no items of Trustee business.

**b) 2022/23 Amended Annual Budget**

**NOTICES OF MOTION**

**ITEMS OF TRUSTEE BUSINESS**

At 8:54 p.m. the Chair opened the floor to questions.

There were no trustee questions.

A question from the CTA regarding the New Anti-racism action plan and the timeline and eligibility around training was responded to.

**CAHOON/POLLOCK moved to adjourn the meeting at 8:59 p.m.**

**Question was called.**

**MOTION CARRIED UNANIMOUSLY**

**QUESTION PERIOD**

**a) Trustees**

**b) Gallery**

**ADJOURNMENT**

*“Original Signed by”*

*“Original Signed by”*

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer



**SCHOOL DISTRICT NO. 43 (COQUITLAM)  
BOARD OF EDUCATION MINUTES**

**SPECIAL PUBLIC BOARD MEETING - BUDGET  
EDUCATION LEARNING CENTRE, BOARD ROOM**

**TUESDAY, FEBRUARY 21, 2023**

**Chair:** Michael Thomas  
**Vice-Chair**  
**Trustees:** Jennifer Blatherwick  
Carol Cahoon  
Chuck Denison  
Kerri Palmer Isaak  
Lisa Park  
Christine Pollock  
Zoe Royer

**Regrets:** Craig Woods

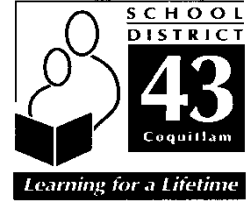
**Administration:**

|  |                   |
|--|-------------------|
| Superintendent of Schools/CEO                                      | Patricia Gartland |
| Secretary-Treasurer/CFO  | Randy Manhas      |
| Assistant Superintendents  | Carey Chute       |
|  | Gerald Shong      |
|  | Nadine Tambellini |
|  | Robert Zambrano   |
| Executive Director, Facilities & Planning Services                 | Ivano Cecchini    |
| Executive Director, Human Resources                                | Randy Manhas      |
| Assistant Secretary-Treasurer,<br>Corporate and Financial Services | Nita Mikl         |
| Director of Instruction  | Paul McNaughton   |
| Director of Instruction  | Stephen Whiffin   |
| Assistant Director of Communications and<br>Community Relations    | Ken Hoff          |
| Recording Secretary  | Colleen Stavert   |

Michael Thomas, Chair, called the meeting to order at 6:31 p.m.

The Acknowledgement of Territory was expressed by Trustee Denison.

The Chair asked if there were any additions or deletions to the agenda.



*Our mission is to ensure  
quality learning opportunities  
for all students of all ages*

**PRESENT**

**CALL TO ORDER**

**ACKNOWLEDGEMENT  
OF TERRITORY**

**ACCEPTANCE OF  
AGENDA**

**PALMER ISAAK/CAHOON moved acceptance of the agenda.**

**Question was called.**

**MOTION CARRIED UNANIMOUSLY**

The SLC, DPAC, and CTA representatives in attendance were recognized. The DLT members in attendance introduced themselves.

The Chair provided opening comments, an overview of the 2023/24 budget consultation process, and the sequence of events for this year's budget.

This meeting, marking the first of four, was designed specifically for the public and stakeholders to address the Board and provide input before the commencement of the preliminary budget process. The second meeting on April 11, 2023, will provide the Board and stakeholders with details of the 2023/24 preliminary budget. The third meeting scheduled for April 18, 2023, will provide stakeholders with an opportunity to present their budget feedback to the Board. The fourth, and final, Regular Public Board Meeting on April 25, 2023, will involve Trustee discussion and a decision upon the final budget.

Superintendent Patricia Gartland informed stakeholders that this opportunity to voice recommendations is paramount to the district's commitment to responsiveness and transparency. She also provided an overview of the Directions 2025 strategic plan.

Secretary-Treasurer Randy Manhas provided a presentation on the 2023/24 budget process. Mr. Manhas reviewed the budget and financial planning cycle, stakeholder engagement process, budget approval cycle, budget consultation guide, budget goals, operating expenses, school district funding, and 2023/24 focused outcomes.

***A copy of the 2023/2024 Budget PowerPoint Presentation is attached to the official minutes.***

SLC Co-Chair Alina Wang (student at Port Moody Secondary), and SLC Co-Chair Ariya Ghag (student at Port Moody Secondary), provided budget requests including:

- District initiatives to enhance opportunities for students to learn and develop positive mental health strategies through student counselling and workshops with advisors and administration. This includes

## **INTRODUCTIONS**

- a) Partner Groups
- b) DLT

## **OVERVIEW OF BUDGET**

## **BUDGET STAKEHOLDER INPUT PRESENTATIONS**

- a) Student  
Leadership  
Council (SLC)

strategies related to anxiety, stress, and pressures of school and social lives.

- Implementation of a Student Voice Hearing Committee for student initiatives.
- District initiatives to improve sexual health resources, including the provision of public workshops pertaining to consent, LGBTQIA2S+, healthy relationships, and identity.
- A district-wide anti-racist policy encouraging equity and diversity.

A trustee commented on the relevance of the Mental Health Task Force.

DPAC President Rosey Manhas expressed appreciation to the Board for the Burke Mountain project. Gratitude was also expressed to the Board and District Leadership Team (DLT) for the exceptional response to the fire which occurred at Coquitlam Alternative Balanced Education (CABE) in June 2022.

The following requests were made:

- Employment of Behavioural Interventionists (BI's) as a more affordable choice than Educational Assistants (EA's).
- Continuation of school breakfast programs in 2023/24 and subsequent years.
- Mainstream approach to provide students with access to all programs at all schools.
- District communication with TransLink to coordinate bus schedules with bell schedules, provide larger buses to address capacity needs, and provide transit in communities where it is not currently available.
- Continued funding for Indigenous learners and graduation rates.
- Return to funding of \$20,000 annually that was provided in the past (prior to COVID-19).

Ken Christensen, CTA President, provided budgetary requests on behalf of the membership, including:

- Elimination of teacher layoffs to offer greater job security.
- Maintenance of existing staffing levels in classroom and district support roles.
- Additional staffing resources for the Inclusion Support Team, school level student services, and counselling support.

CMTA President Susan Kiddie (music specialist at Nestor Elementary), and CMTA Secondary School Representative Kathy Fester (music specialist at Heritage Woods Secondary) expressed gratitude to the Board for funding

**b) District Parent  
Advisory Council  
(DPAC)**

**c) Coquitlam  
Teachers'  
Association (CTA)**

**d) Coquitlam Music  
Teachers'**

student transportation to district music events and related Teacher-Teaching-On-Call (TTOC) coverage. The following requests were made:

- Increased budget to meet the demands of district events.
- Addition of a Fine Arts Coordinator (part time or full time) to manage and organize district events, perform financial accounting, coordinate a district library and sharing of equipment, conduct bi-monthly meetings, and assist with the transition of new music teachers.

**Association  
(CMTA)**

At 7:16 p.m. the Chair opened the floor to questions.

**QUESTION PERIOD**

There were no questions from the trustees.  
There were no questions from the gallery.

**a) Trustees  
b) Gallery**

**PALMER ISAAK/POLLOCK moved to adjourn the meeting at 7:16 p.m.**

**ADJOURNMENT**

**Question was called.**

**MOTION CARRIED UNANIMOUSLY**

***“Original Signed by”***

***“Original Signed by”***

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer



## School District No. 43 (Coquitlam)

# M E M O R A N D U M

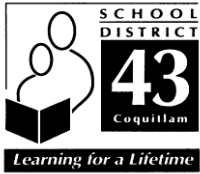
**TO:** Patricia Gartland, Superintendent  
**FROM:** Ken Hoff, Asst. Director, Communications and Community Relations  
**DATE:** March 7, 2023  
**RE:** **Update on the Administrative Procedures Review**

---

### For the Board’s Information

Below is an update of the ongoing Administrative Procedures (AP) review. The APs below, and supporting forms if applicable, have been reviewed and subject to their review status, they remain unchanged, deleted, revised, rewritten or are new.

|        |  |  |         |
|--------|--|--|---------|
| AP 100 | Framework for Enhancing Student Learning                             | Updates and revisions                        | Revised |
| AP 155 | Event Protocol   | Revisions to protocol                        | Revised |
| AP 175 | Video Surveillance   | Updates and revisions                        | Revised |
| AP 205 | Anti-Racism  | Reviewed, title change from ‘Race Relations’ | Revised |
| AP 207 | Alternative Delivery in the Physical and Health Education Curriculum | Updates and revisions                        | Revised |
| AP 250 | Field Trips  | Updates and revisions                        | Revised |
| AP 254 | International Educational Trips                                      | Updates and revisions                        | Revised |
| AP 270 | Continuing Education   | Updates and revisions                        | Revised |
| AP 271 | BC School Completion Certificate (Evergreen) Program                 | Updates and revisions                        | Revised |
| AP 356 | Personal, Discriminatory, and Sexual Harassment                      | Updates and revisions                        | Revised |



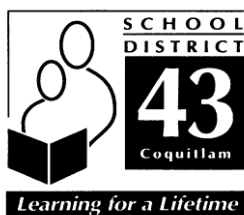
## BOARD OF EDUCATION

### Calendar Planning

March 7, 2023

| DATE              | MEETING             | LOCATION        | TIME   |
|-------------------|---------------------|-----------------|--------|
| <b>MARCH 2023</b> |                     |                 |        |
| 7                 | Board Meeting       | ELC, Board Room | 7:00pm |
| 13-24             | <i>Spring Break</i> |                 |        |

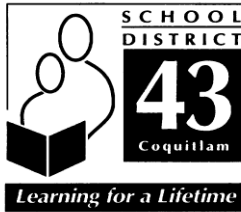
|                   |   |                            |        |
|-------------------|---|----------------------------|--------|
| <b>APRIL 2023</b> |   |                            |        |
| 4                 | Finance and Audit Committee Meeting         | ELC, Board Room            | 4:00pm |
| 4                 | Budget 2023-2024 Consultation Partner group | ELC, Board Room            | 6:00pm |
| 11                | Board Meeting                               | ELC, Board Room            | 7:00pm |
| 18                | Board Meeting (Special)                     | ELC, Board Room            | 6:30pm |
| 25                | Board Meeting                               | ELC, Board Room            | 7:00pm |
| 27-30             | BCSTA – Annual General Meeting              | Westin Bayshore, Vancouver |        |
| <b>MAY 2023</b>   |   |                            |        |
| 9                 | Finance and Audit Committee Meeting         | ELC, Board Room            | 4:00pm |
| 23                | Board Meeting                               | ELC, Board Room            | 7:00pm |
| <b>JUNE 2023</b>  |   |                            |        |
| TBC               | District Retirement Event                   | TBC                        |        |
| 13                | Finance and Audit Committee Meeting         | ELC, Board Room            | 4:00pm |
| 20                | Board Meeting                               | ELC, Board Room            | 7:00pm |
| <b>JULY 2023</b>  |   |                            |        |
| 3-5               | CSBA Conference                             | Banff, AB                  |        |



**BOARD OF EDUCATION  
TRUSTEE REPORT  
Board Meeting March 7, 2023**

Trustee Lisa Park participated in the following activities, events and meetings:

- February 7, 2023 – In Camera Meeting and In Service Board Meeting, ELC, Coquitlam
- February 7, 2023 – Public Board Meeting, ELC, Coquitlam
- February 13, 2023 – Dinner with Korean Consul General Kyun & Education Consul  
Duyoung Son, Vancouver
- February 21, 2023 – Special Public Board Meeting, ELC, Coquitlam
- February 23, 2023 – In Service Board Meeting, ELC, Coquitlam



**BOARD OF EDUCATION  
TRUSTEE REPORT  
Board Meeting March 7, 2023**

---

Trustee Blatherwick Report as the Metro Branch Representative:

**February 15, 2023 – Annual General Meeting  
Election as follows:**

**Chair – Nicole Brown, SD 45 West Vancouver (acclaimed)**

**Vice Chair – Danielle Connelly, SD40 New Westminster (acclaimed)**

**Secretary – Jennifer Blatherwick, SD43 Coquitlam (acclaimed)**

**Professional Learning Committee LC – Craig Woods, SD43 Coquitlam (acclaimed)**

**Adjournment: Charlie Fox, Carol Cahoon**

**BCSTA Metro Branch Meeting, Coquitlam SD43 Board Office**

1. Reports/Updates (as needed)
  - a. BCSTA Indigenous Education Committee – Janet Fraser, SD 39
    - i. Upcoming Indigenous Education Committee and PLC committee to meet to discuss future Professional Learning for Trustees
  - b. BCSTA Executive
    - i. Upcoming Provincial Council Meeting
      1. Reminder that any member can be nominated for the Vice President position from the floor, but a replacement on the executive must be a member of Provincial Council
      2. Deadline for submission of substantive motion is today
        - ii. Motion – to change the name of BCSTA to BCSBA
          1. Trustee to Board, to be decided at the AGM
        - iii. Code of Conduct –
          1. Look at individual board policies, and what to do when there is a breach
          2. Ensure that it is reviewed in a timely manner and everyone understands what happens



3. Make a commitment to mentoring and ensuring everyone understands their responsibilities.
  4. Once there is a breach and a consequence, how do boards commit to onboarding the trustees back into their roles
- iv. Anti-Racism Presentation this week
    1. Some sessions are reserved for BIPOC trustees, and if there is any interest in attending, accommodation can be made even if the deadline has passed
  - v. Training for Provincial Council is underway
    1. Especially important for new trustees who may be representing their boards for the first time
- c. BCPSEA – Donna Sergeant, SD 38 Richmond, Metro Region Rep, Board of Directors
- i. BCPSEA Board will be looking at the broad issues that were raised during bargaining and looking at a response to universal issues
  - ii. Creating a universal strategy for recruitment of staff, not just at a provincial level but at a national level
    1. Special concern to the CSF
  - iii. Seamless Day and Just Before Child Care
    1. 33 school districts, 43 sites
    2. 28 Disticts, 22 Sites
- d. Professional Learning Committee
- i. Feb 23/24
  - ii. Meeting again at AGM in April
- e. ELL Consortium – Jen Mezei
- i. Settlement Workers in Schools Presentation
    1. BC and Manitoba are the only ones that hire SWIS workers, would like to propose a pilot where school districts receive multi-year funding, rather than year-by-year
    2. The disconnect between the school year and the federal fiscal year presents challenges:
      - a. Federal Ends March 31, school year is June 31<sup>st</sup>
      - b. Creates slippage when the federal year renews April 1<sup>st</sup> with new funding, but that is not enough funding to hire for the position that lasts 3 months
    3. School Districts service all the kids that come into the district, but a big chunk of students are not eligible
      - a. Children who are born to refugee parents – the parents are eligible, but children are not – can be a disparity between siblings in families
      - b. Refugee claimants not eligible
      - c. Temporary foreign workers

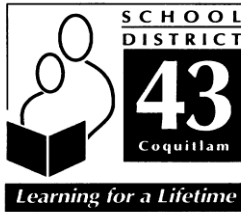
4. There is a Treasury Board of Canada report that acknowledges these challenges and sets the out timelines for grappling with these issues
5. The challenge of the increase in temporary worker visas and student visas means the students from those families don't receive funding for SWIS workers, and if they arrive after September 30, they also don't receive the regular student allotment
6. Funding is set to elapse in 2024, may be renewed, but not guaranteed
  - a. creates instability in staff if there is no commitment to renewal
7. School districts should share this information with their MPs and advocate for funding to be stabilized and multi-year
  - a. Use federal Treasury Report and ask about action items

## 2. New Business

### a. Substantive Motions

- i. Surrey (Bob Holmes) –
  1. Full funding of portable classrooms
  2. All capital costs associated with child care are fully funded
    - a. Discussion: Also need to look at staffing costs
- ii. Burnaby (Kristin Schneider SD41)
  1. Amendment of Learning Order to include ELL students in the count, using aggregate and disaggregated data
  2. Enhanced Cleaning Protocols – reinstate funding that recognizes additional staffing requirements
  3. Absentee Rates and Staff – assess and fund the actual operation and costs due to increased staffing absences
  4. Affordability Crisis – make the Student Affordability Fund permanent
- iii. West Vancouver (SD45)
  1. Adding technology to the 5 year capital plan, with ongoing support for costs
- iv. Vancouver (Janet Fraser, SD39)
  1. Support of public transit for teens initiative

## 3. Date and Time of Next Meeting: BCSTA AGM: April 27 – 30



**BOARD OF EDUCATION**  
**TRUSTEE REPORT**  
**Board Meeting March 7, 2023**

---

Trustee Blatherwick Report as the Provincial Council Representative:

BCSTA Provincial Council  
Saturday, February 25, 2023  
Start time: 8:45 am  
Location: SFU Wosk Centre for Dialogue, Vancouver

**February 25, 2023 – Provincial Council Meeting By Election**

Vice President: Tracy Loffler, SD 75 (Mission) (Acclaimed)

Director: Alison Watson, SD 62 (Sooke) (Acclaimed)

**Meeting Business:**

BCSTA Provincial Council  
Saturday, February 25, 2023  
Start time: 8:45 am  
Location: SFU Wosk Centre for Dialogue, Vancouver

---

1. Oral Reports
  - a. President's Report Motion – Meeting with Minister Singh completed, and commitment to continue good working relationship, reconciliation, and pursuit of
  - b. Chief Executive Officer's Report Motion
    - i. Three Goal Areas
      1. Improving Student Outcomes
        - a. Re-examining FESL
        - b. K-9 New reporting order
      2. Reconciliation
        - a. Work Plan to support MOU signed at last AGM
        - b. Strong focus on Indigenous Content to further our reconciliation journey
        - c. Implementation of DRIPA
      3. Diversity, Equity and Inclusion
        - a. Anti-Racism – policy and bylaw review through anti-racist lens, with some minor changes recommended

- b. Inclusive Education – more improvement needed
    - c. Strategic Plan Renewal ongoing
  - 4. CSBA Report
    - a. Committee Structure was adjusted from the COVID-era work was put into committees to go back to whole-board discussion
    - b. Discussion for smaller boards to be allowed to join – the current rules allow for provincial councils with 50,000 students or more – but many provincial or territorial organizations have less
    - c. Development of Learning Modules – will be distributed out to boards through the BCSTA Hub
    - d. Advocacy Event in Ottawa in October of 2023
      - i. Youth Mental Health
      - ii. Immigration and Support
      - iii. Food Programs
      - iv. Teacher Recruitment and Retention
      - v. Minority Language Rights
    - e. Agenda and Registration for CSBA should open very soon
      - i. July 3 – 5, 2023
  - c. BCSTA Standing Committee Reports: Motion
    - i. Professional Learning Committee
      - 1. Work Plan is set for 2022 – 2026
        - a. Comprehensive plan to support the learning needs for trustees all through their 4 years
    - ii. Indigenous Education Committee
      - 1. Metis – Importance of sharing language early
      - 2. The Province and FNEESC shared the data showing how Indigenous students need additional support
        - a. Support of FSAs to ensure that consistent tracking and accountability needs to happen
      - 3. Increasing annual budget – adding committee member, and a knowledge keeper
      - 4. Submitted a motion to remove numbers from school district designations
      - 5. Co-meeting with PLC and IEC to develop good materials
      - 6. Relationship building with FNEESC
        - a. FNEESC is starting to track the absentee data, looking for reasons behind absences
- 2. Action / Discussion Items
  - a. BCSTA Draft 2023/2024 Budget Motion
    - i. Increase of \$102K due to member increases, and increase in interest income
    - ii. Member Fee Increases
      - 1. FTE Student Enrolment + \$16K
      - 2. 5 year rolling average of Vancouver CPI +\$48K

- 3. The Inflationary rise will be paid out of the surplus from previous years (due to COVID)
  - iii. Member Equity (net assets)
    - 1. Use of Member Equity
  - iv. Changes in Costs
    - 1. Advocacy Costs increase due to the change back to in-person meetings
    - 2. Change from retaining our own lawyer to outsourcing legal advice
    - 3. Replacement of server, which was an investment of costs, but has an overall lower cost of operation
    - 4. Adding part-time junior staff to join communications department
  - v. One more chance for boards to give feedback after this meeting before approval at AGM
- 3. Motions to Provincial Council
  - a. Continue Funding the Student and Family Affordability Fund Motion (attached)
  - b. Funding for Exempt Staff Compensation Motion (Attached)
- 4. Late Motions
  - a. None

## **Discussion Forum with Patty Boyle and Christina Zachar, Ministry of Education and Child Care**

### **Patty Doyle, Opening Comments**

Appreciate that although school district

- 1. Child Care Fee Reductions: Further reductions of up to an additional \$500, and expanded beyond children who are 0-5, to include School-Aged Care as well.
  - a. Also includes children in part-time preschool.
- 2. Operating Funding ensure that any school district will be able to function on a cost recovery basis as required by legislation
- 3. Space Creation
  - a. Capital Funding – Childcare BC New Spaces Fund
    - i. Expanding school age care, and before and after school care.
    - ii. Includes ground-up builds, renovations, and even playground equipment
- 4. More training seats at post-secondary schools, bursaries
  - a. 40% increase in enrolment since 2018
- 5. Childcare sector struggles with low wages, and high turnover
  - a. 14,000 ECEs receive a \$4/hour wage enhancement \$26 dollars an hour median.
  - b. Will be implementing a wage grid
  - c. Developing Dual Credit programs in high schools
- 6. Needs everyone to build an inclusive, accessible, affordable child care within the school system
  - a. Each district received funding to complete a scan of child care on school grounds
  - b. 56 of 60 districts have created a district early childhood lead.

- c. 91% of ECEs who received the wage enhancement are continuing to work in the field

**Discussion Forum Questions:**

- 1. With the incorporation of childcare into the Ministry of Education and Childcare BC strategy, boards were anxious to see the implementation approach, particularly the timelines. What are the latest updates that boards of education need to know about?**
  - a. Looking at what makes sense district by district, using the childcare leads, because there are such different circumstances across the province.
- 2. Are there opportunities for improving early learning and school readiness through integrating child care and K-12?**
  - a. Involving children in supportive pre-K learning allows us to invest time and resources into children for early support – which leads to greater success later
- 3. Child Care Fee Reductions are being expanded to school age children starting September 2023. Is there a role for school districts in this roll out?**
  - a. We encourage all eligible providers to apply for childcare fee reductions, and we can use some funding for staff wages
  - b. Ensuring that both school districts as operators and partner operators also know their opportunities
- 4. When will the wage grid be implemented?**
  - a. In the future, we are working on getting it right.
- 5. How does the District Early Learning and Child Care Lead role align with the other K – 12 roles in the school district?**
  - a. Aligns with other roles like Indigenous Education Lead, and other program lead roles.

**PROVINCIAL COUNCIL MEETING: February 25, 2023**

**AGENDA ITEM 11.1: Continue Funding the Student and Family Affordability Fund**

**SUBMITTED BY: THOMPSON OKANAGAN BRANCH**

**BE IT RESOLVED:**

That BCSTA request the Ministry of Education and Child Care continue the Student and Family Affordability Fund as an annual targeted fund, provided to school districts beyond June 30, 2023.

**Rationale:**

The Student and Family Affordability Fund is a one-time fund, set to expire on June 30, 2023. The purpose and intention of the Student and Family Affordability Fund was to help "make back-to-school more affordable for students and their families who are struggling with rising costs of living due to global inflation".

It is clear inflation is an ongoing issue for many families and this is not a one time issue. Districts need a sustainable fund to support their school communities to expand school meal programs and make sure students in need can take part in activities, such as field trip for the school year 2023-2024 and beyond.

The Student and Family Affordability Fund is a good step in government's commitment to students but this must be ongoing as inflation continues to rise and it is impacting our most vulnerable families.

**Reference:**

This is an action motion and does not change or contradict any existing Foundational or Policy Statement. This motion relates to Policy Statement 8.1.2P One-Time Grants

**PROVINCIAL COUNCIL MEETING: February 25, 2023**

**AGENDA ITEM 11.2: Funding for Exempt Staffing Compensation**

SUBMITTED BY: Board of Education of SCHOOL DISTRICT NO. 58 (NICOLA-SIMILKAMEEN)

BE IT RESOLVED:

That BCSTA request the provincial government fully fund exempt staff compensation based on the new salary grids published by BCPSEA.

**Rationale:**

While the commitment to fund the general increase was appreciated, the additional cost to move exempt staff to the new grid was not completely funded. In School District 58's (Nicola-Similkameen) case this meant that approximately 40% of the needed increase was unfunded. The overall wage increases for our unionized staff over the term of the new collective agreements will not be sustainable for boards to provide to their exempt staff. Boards need assurances to be able to fund exempt increases in order to ensure the recruitment of qualified staff into these important roles.

**Reference:**

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.





1. On Pink Shirt Day, SD43's Board of Education and District Leadership Team wore pink to stand up against bullying!

Together, we are making a pledge to always be kind to those in our community. Let us continue to lift each other up and create a world where everyone is accepted and respected, no matter their differences!

Schools in the district also participated in various assemblies and encouraged kindness in many ways!

- Coast Salish Kindergarten and Grade 1 students performed a song called "Kindness" at their Pink Shirt Day Assembly
- Porter Street Elementary School held an assembly with the "Lean On Me band".
- Mundy Road Elementary School gathered to celebrate kindness!
- Teachers at Minnehada Middle School were learning more about how to incorporate 'circle practice' into their classrooms. Circle practice skills include demonstrating respect and self-regulation, along with sharing each other stories, and creating community.
- Westwood Elementary School staff standing proud in pink against bullying!
- SD43 Learning Services Coordinator Carol Todd visited Victoria and met with Premier David Eby, Minister Selina Robinson and Minister Jennifer Whiteside.



2. SD43 is proud of our Real Acts of Caring (RAC) students who celebrated RAC week, an annual initiative to encourage doing something kind for another, and not expecting anything in return. During RAC week, many SD43 schools, students and staff shared smiles, love, and kindness in the community.

- On February 13, RAC students went around Newport Village and handed out 300 carnations and reusable produce bags to community members, made Valentine's Day hearts and origami for residents at Belvedere Care Centre and gifted baked treats to the workers, and ended the day with a fun game of bowling.
- École Dr. Charles Best Secondary School RAC students Anisia & Jennifer hosted an Instagram Takeover on the district Instagram account sharing a 'day of caring' with other students.
- Two classes at Castle Park Elementary School watched for acts of caring happening in the school community. They handed out "tickets of kindness" throughout the week. The students posted the tickets on a bulletin board and watched it fill up.
- Terry Fox Secondary School students, Jenna and Eric, delivered flowers to seniors at Nicola Lodge.

- Porter Street Elementary School students appreciated Education Learning Centre staff and shared produce bags and sweet treats at the office.

- On Professional Development Day, Terry Fox Secondary School teacher, Edward Csuka, was presented the CAP Award for Excellence in Teaching High School by the president of the Canadian Association of Physicists (CAP) British Columbia and Yukon chapter in recognition of his passion and teaching of physics, and dedication to his leadership in organizing the *Powers of Ideas Exhibit* and supporting a new STEAM program in the school including the Terry Fox Robotics Club.



SD43 staff were also excited to welcome Dr. Jody Carrington, a renowned psychologist, best-selling author, and keynote speaker, who shared her expertise, energy, and approach to helping people solve their human-centred challenges specifically through reconnecting and building healthy relationships with peers.

Congratulations and thank you to the Coquitlam Teacher's Association for organizing this successful event!

- On Monday, École Dr. Charles Best Secondary School students and staff presented to the City of Coquitlam Council members requesting that the city raise the pride flag outside city hall in June and organize an event in the summer.



Photo Credit: Tri-City News

During the delegation, the students handed out pride flags to each council member and raised points about the City's own priority for Equity, Diversity and Inclusion (EDI) as stated in their Business Plan. The students also shared how some Tri-City organizations and leaders have already given them support with their requests.

The City of Coquitlam had a favourable response with each council member commending these students for their efforts in speaking up and making the city more inclusive. The City of Coquitlam's EDI Manager Manisha Dutta shared that the city will be launching *Celebrate Diversity Month* in April and will be adding pride decals to various entrances at civic facilities.

To mark Pride Month in June, the city will also be hanging pride street banners around Town Centre, at city hall and at other high-visibility locations.

On Tuesday, teacher Megan Leslie, who leads the school's Gay–Straight Alliance (GSA) was also interviewed on the *Drex on Jack Show* (96.9FM) to share her support for her students on the city's favourable response.

- SD43's annual budget process began with the Stakeholder Input Session on February 21, 7 p.m. at the Education Learning Centre. During the month of April, there will be multiple opportunities for public engagement. The public is welcome to attend the next budget meeting, for the Presentation of the 2023-24 Preliminary Budget on April 11. More information is available online at [www.sd43.bc.ca/budget](http://www.sd43.bc.ca/budget).

| JOIN US AT THE EDUCATION LEARNING CENTRE  |                               |
|---|-------------------------------|
| <b>2023 - 2024 BUDGET MEETINGS</b>  |                               |
| Public and Stakeholder Input Session  | 6:30 pm, Tuesday, February 21 |
| Presentation of 2023 - 2024 Preliminary Budget                                  | 7:00 pm, Tuesday, April 11    |
| Public Comment on Proposed Budget   | 6:30 pm, Tuesday, April 18    |
| Final Budget Presentation and Board Approval                                    | 7:00 pm, Tuesday, April 25    |
| All meetings will be held in person at 1813 Winslow Ave. Coquitlam, BC V3J 4H6. |                               |
| Learn more: <a href="http://sd43.bc.ca/budget">sd43.bc.ca/budget</a>            |                               |

6. On February 15, SD43's Career and Trades Program hosted a successful Train in Trades and Work in Trades Virtual Info Session, where 115 participants learned about the various tuition-free trade programs SD43 offers.



The Trades Department will also be hosting the SD43 Indigenous Trades Sampler on April 12, 13, and 14 at Port Moody Secondary School, where grades 10 to 12 students who identify as having Indigenous ancestry will have the opportunity to learn carpentry skills, design a CNC machine project, explore sustainable gardening, and discover a blend of Indigenous culture and trades.



7. On February 14, SD43 students were spreading love and kindness for Valentine's Day. Here are a few highlights:

- Valentine's Themed Day of Red, White, and Pink led by Leadership Students and Ms. Cullum at Anmore Elementary School
- Gleneagle's Shelter Society Club Valentine's Day Rose-gram fundraiser was a hit! All proceeds from the sale will be donated to Covenant House, a non-profit organization dedicated to providing unconditional love and support to homeless youth.
- École Dr. Charles Best Secondary School students gave away flowers to spread love and kindness at the school Well done students!

8. Congratulations to grade 12 Heritage Woods Secondary School student, Tyson Venegas, who won the first platinum ticket in the 21<sup>st</sup> season premiere of American Idol! Read his news feature on City News [here](#).



9. On February 25, Gleneagle Secondary Music Department held its 13<sup>th</sup> Annual Jazz Gala Dinner & Silent Auction celebrating a wonderful evening of jazz music featuring the Gleneagle Jazz Band and the Gleneagle Vocal Jazz Group. Well done students!
10. Gleneagle Secondary Con-X students will be hosting their tenth annual outdoor sleepover on March 30<sup>th</sup>. The students will be sleeping outside the school to raise awareness for homeless youth in the community and funds for Covenant House Vancouver. Every donation helps change the lives of youth. Learn more [here](#).
11. SD43's Facilities Department - Energy Management and Sustainability Department shares their latest edition of Energy Wire. Read more on our website [here](#).

12. SD43 is grateful to Coquitlam RCMP officers who have been visiting various elementary schools and connecting with our students, staff, and families over breakfast and through the *Reading with a Cop* program.



Photo Credit: Coquitlam RCMP

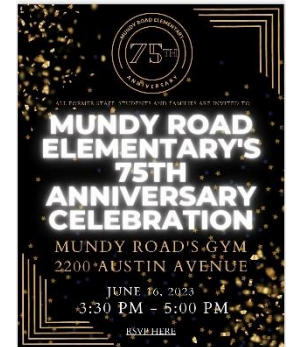
13. SD43 Sports News:

- Centennial Secondary School students Hannah Sherman won silver and Jony Gee won bronze competing during the BC Secondary Wrestling Championships 2023 held at Pacific Coliseum.
- Terry Fox Secondary School student Nolan Stewart won the Most Outstanding Male Wrestler for 2023 award.
- Terry Fox Secondary School Senior Boys AAA Basketball Team won the Fraser North Championships held at the Langley Events Centre.
- Congratulations to Terry Fox Secondary School basketball player Brendan Nightingale on being named the First All Star at the Fraser North Basketball Championships.
- Port Moody Secondary School student Ella Finding won first place during the BC Wrestling Provincials.



14. On February 25, SD43 administrators Todd Clerkson and Glen Conley joined the Rocky Point Park Polar Plunge in the Burrard Inlet to support Special Olympics BC athletes. Donations are still being accepted [here](#).

15. All former staff, students and families are invited to Mundy Road Elementary School as they will be celebrating its 75<sup>th</sup> Anniversary on June 16, 3:30 pm to 5:00 pm at the school gym. RSVP to the event [here](#) or email [mundyroad@sd43.bc.ca](mailto:mundyroad@sd43.bc.ca) for more info.



### Upcoming Events

**March 8** – International Women's Day

**March 13 - 24** – Schools close for Spring Break

**March 21** – International Day for the Elimination of Racial Discrimination

**March 30** – Gleneagle Secondary School Sleepout



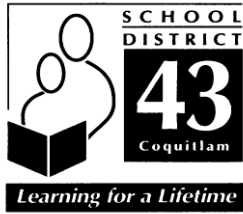
years, our projection incorporated a net migration rate of 2.7%. This is high than in previous years.

- A larger number of students were enrolled in Apex during the Covid-19 pandemic. Apex numbers have reduced back to more historical numbers. Apex students are not a part of our standard K-12 and alternate projection. Those students fall under the funding category of distributed learning.

It should be noted that there is uncertainty with this year's projection. These are some of the risks associated with the projection:

- Calculation of Kindergarten projections using 3-day data combined with our historical 3-day capture rate may lead to an overestimation of our Kindergarten numbers.
- Due to housing limitations, migration to the district, especially International Funding Eligible students, may already be realized in our current enrolment.

Considering the various factors that we believe will affect our September 2023 enrolment, it is projected that we will have an increase of approximately 171 FTE from September 2022. This based on a projected K-12 Standard School FTE of 31,225 and Alternate School FTE of 275.



## SCHOOL DISTRICT NO. 43 (COQUITLAM)

### Office of the Superintendent

### MEMORANDUM

**TO:** Patricia Gartland, Superintendent

**FROM:** Robert Zambrano, Assistant Superintendent

**DATE:** March 7, 2023

**SUBJECT:** Re-instatement of International Travel Opportunities

**COPIED TO:** Board of Education  
District Leadership Team

---

*This memo is provided for information only.*

At the onset of the Covid Pandemic in the first part of 2020, the Board of Education passed several motions to cancel certain Out of Province and International Field Trips, with specificity to location, and with direction to do so until the end of the 2019/20 school year.

Since that time, we have monitored the impact on the COVID-19 Pandemic with respect to International Travel requirements, health and safety, and risk. In June 2022, we informed the Board that effective September 2022, we would begin to allow the planning and subsequent travel for Out of Province trips, and we also indicated that we would continue our moratorium on International Travel, as we monitored the implications of the Pandemic and other aspects related to international travel.

At this time, we feel it is appropriate to allow applications for potential International Travel opportunities to come forward now, and for travel starting in the 2023/24 school year, via our processes outlined in AP254. As per the AP, Assistant Superintendents will review the applications to ensure that appropriate cancellation insurance, and appropriate health & safety plans are in place for emergent circumstances.

The opportunity for student travel related to language, culture and history is something SD43 holds in high regard, and re-instating the potential to travel abroad will provide students with valuable life experiences.



# Re-instatement of International Trips for students



# AP 254



- ▶ The district believes that International Educational Trips for students can be of value to students. The district, however, believes that they are not a right of any student, class or group.
- ▶ All trip proposals will be brought forward to the attention of the District Leadership Team for discussion. The Assistant Superintendent for the school has the responsibility to approve proposed International Educational Trips
- ▶ The safety and welfare of students and staff is the primary consideration in planning and implementing International Educational Trips.

# Process-A Brief Overview

1. Application for Approval (2 stages) Conditions of Participation
2. Volunteers and Supervision
3. Financial Arrangements
4. Pre-Trip Review
5. Documentation
6. Health and Safety



